

## BBC Community Security & Video Surveillance

**Purpose:** The purpose of this policy is to outline the BBC community security and video surveillance measures taken to monitor for potential dangerous or destructive activities.

**Policy:** A code will be required for: Pedestrian gate entries, common rooms, swimming pool, tennis & pickleball courts and vehicular gate entrance.

### Digital Code Assignment and Use

- **Owners and family:** Owners will be assigned the last 4 digits of their cell phone. Owners may change their assigned code by written notification to management.
- **Guests, at the request of owners:** Guests will be assigned the last 4 digits of their cell phone.
- **Renters:** Renters will be assigned the last 4 digits of their cell phone at the time of approved rental application. That code will be active during the rental period. Pursuant to BBC bylaws, unit owner access to BBC amenities is restricted during renter occupancy therefore unit owner code will be deactivated during renter code activation.
- **Recurring service industry persons** including home watch, housekeepers etc. will be assigned the last 4 digits of their cell phone upon the written request to management.
- **Assigned codes are restricted for the use of the owner, guest or renter only.**
- **In the event of duplicate codes, the management assigns an available code.**

**Video (no audio) surveillance:** Common Room, Breezeways, Courtyard

**Video Monitoring:** Live daytime Manager's office and approximately 30-day DVR recording.

Presented at the BBC BOD meeting 2.6.25